

## DETAILS OF INCOME TAX SAVINGS FOR THE FINANCIAL YEAR $\mathbf{2023}-\mathbf{2024}$

(for Housing Loan separate working sheet (Form No.12C) should be submitted)

Token No.	PAN
Name	
Designation	
Department	
Cell No.	

#### ABSTRACT FOR SAVINGS 2023 – 2024

Sl.No.	Scheme	Total Amount
1	NSC	Rs.
2	LIC / including ICICI, TATA & SBI etc	Rs.
3	PPF	Rs.
4	Monthly Rent	Rs.
	(Rent certificate will be enclosed)	Per / Month
5	Fixed Deposit	Rs.
6	Tuition Fees (Only for 2 Children)	Rs.
7	Mediclaim (80D) (mode of payment by	Rs.
	Cheque/DD/online only accepted)	
8	Disabled Relief 80U / 80 DD	Rs.
9	Others (If any)	Rs.

The Xerox copies of Saving Particulars (other than salary) as mentioned above have been entirely enclosed herewith towards Income Tax rebate for the Financial Year 2023 – 2024. **Further no such savings will be submitted hereafter** 

Date:

Signature of the Staff

(for office use only) VERIFIED

#### **SECTION HEAD / E SECTION**

#### **DECLARATION**

I hereby declare that my Wife / Husband is not working at anywhere and he / she is not an Income Tax assesse. Therefore, the savings submitted in the name of my Wife / Husband may be considered for my Income Tax Rebate.

Signature of the Staff

#### : 3 : DETAILS OF SAVINGS

<b>1.</b> Part	ticulars of N.S.C.			
S.No.	Certificate No.	Name of the Post Office	Date of	Amount
			Remittance	
1				
2				
3				
4				
5				
6				
Total				

#### 1. Particulars of N.S.C.

## 2. Particulars of L.I.C. (including ICICI / TATA / SBI or all other Private Insurance)

S.No.	Policy No.	Name of the Insurance	Date of	Amount
		Company	Remittance	
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
Total				

#### 3. Particulars of Public Provident Fund

S.No.	Account No.	Post Office / Bank	Branch	Date	Amount
		Bank			
1					
2					
3					
4					
5					
	Total				

#### 4. Fixed Deposit

S.No.	Pass Book No.	Name of the Bank	Date of Remittance	Amount
1				
2				
3				
4				
5				
Total				

#### **5. Tuition Fees**

S.No.	Particulars	School or College	Name of Student	Date	Amount
1					
2					
	Total				

# 6. Mediclaim under Section (80D) (mode of payment by Cheque / DD online only accepted)

# 7. Disabled Relief under Section 80U / 80 DD

#### 8. Others if any

1.
2.
3.
4.
5.

I hereby that the savings and monthly rent as mentioned above are cored and which all are actually met out by me.

Signature

# **Receipt of House Rent**

# **Under Section 1(13-A) of Income Tax**

Received a sum of Rs	(Rupees	
	)	
towards House Rent @ Rs	_ (Rupees	
	)	
per month from	to from	
Thiru/Tmt	in respect of	
House No situated at		
·		
Date	Affix Revenue Stamp of (Rs.1)	
Name:		
Address:	Signature of the Owner	

PAN No.

<u>Note – 1 :</u> PAN No. of Owner is mandatory if Rent is more than Rs.8,000/- per month <u>Note – 2:</u> Revenue Stamp is necessary if transaction is more than Rs.5,000/- per month